

The meeting of the Middlesex County Retirement Board convened at 10:00 A.M. Present at the Board's offices were Chairman Thomas Gibson and Board members Brian Curtin, John Brown, Joseph Kearns, and Robert Healy. Lisa Maloney, Chief Administrative Officer, and Kellie Daigle, Assistant Executive Director, were also present.

After the Pledge of Allegiance, the Board discussed with Ms. Maloney and Ms. Daigle the four interviews scheduled for today of the candidates for the position of Financial Analyst. Ms. Maloney and Ms. Daigle previously interviewed the applicants and Ms. Maloney conducted reference checks. The Board was asked also to consider one of the candidates for the position of Member Services Representative as part of the office reorganization.

The candidates presented for the Board's consideration were Shamila Santana via remote participation, Sabrina Vozzella, Shannon Souza, and Binod Subedi.

The Board interviewed each candidate independently, inquiring as to their interest in public service, overall strengths, weaknesses, and work style. After the interviews were completed, the Board discussed the merits of each finalist. While the Board was impressed with the background and experience of each candidate, it selected two whose qualifications more closely meet its current needs based on the recommendations of Ms. Maloney and Ms. Daigle.

After review,

**On motion duly made by Mr. Kearns, seconded by Mr. Healy, it was moved to offer the position of Financial Analyst to Shamila Santana.**

**The motion passed.**

After review,

**On motion duly made by Mr. Kearns, seconded by Mr. Healy, it was moved to offer the position of Members Services Representative to Sabrina Vozzella.**

**The motion passed.**

The Board authorized Ms. Maloney to notify all the candidates of its decision and to offer salary and benefits to the selected candidates within the ranges and terms discussed.

**Chief Administrative Officer's Report**

At this time, Ms. Maloney announced that Pamela Lynch accepted the Early Retirement Incentive offered by the Board and retired effective May 2, 2025.

She presented the plan to restructure the office to address the vacancy left by Ms. Lynch.

**After review,**

**On motion duly made by Mr. Healy, seconded by Mr. Curtin, it was moved to reorganize the retirement office staff and restructure existing roles and responsibilities.**

**The motion passed.**

At 12:30 P.M. the Board recessed for lunch and reconvened in regular session at 1:00 P.M. without Ms. Daigle.

Ms. Maloney continued her report by providing a building update, including the need to upgrade the computer technology in the file room for which proposals have been sought.

**Chairman's Report**


At this time, the Chair reported on the successful contract negotiations with the System's auditors, CBIZ, and the status of the spring newsletter.

He also provided a status update on Andrew Kularski's violent act injury disability application pending at PERAC, the application review of Robert Connor scheduled for May 21st, and the litigation status of the *Downey* and *Ordway* appeals.

There being no further business to come before the Board, on motion duly made by Mr. Brown seconded by Mr. Healy it was moved to adjourn at 1:15 P.M.


May 7, 2025

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Thomas F. Gibson, Chairman



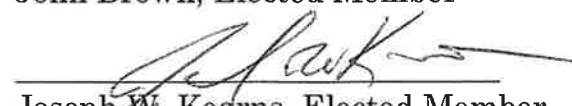
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Brian P. Curtin, Vice Chairman



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John Brown, Elected Member



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Joseph W. Kearns, Elected Member



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Robert Healy, Appointed Member

Regular Session Documents

1. Resume and Cover Letter of Shamila Santana
2. Resume and Cover Letter of Sabrina Vozzella
3. Resume and Cover Letter of Shannon Souza
4. Resume and Cover Letter of Binod Subedi
5. Re-organization Chart